



Application for Employment

Augusta, Georgia

HUMAN RESOURCES DEPARTMENT

535 TELFAIR ST. SUITE 400, MUNICIPAL BUILDING, AUGUSTA, GEORGIA 30911

www.augustaga.gov

PHONE: (706) 821-2303

FAX: (706) 821-2867

In order to be considered for a position, applications must be complete. You must **PRINT, SIGN** and **DATE** your application in **INK**.

Position Applying For		Date	
Name Last	First	MI	
Current Address	City	State	Zip Code
Telephone Number(s) () () ()			

Have you ever been employed with the City of Augusta or Richmond County before? Yes No

If yes, Date _____ Position _____

On what date would you be available for work? _____

If you are under 18 year of age, can you provide required proof of your eligibility to work? Yes No N/A

If you are required to register with the Selective Service, can you show proof of registration? (Required of males ages 18-26.) Yes No N/A

Are you currently employed? Yes No

May we contact your current employer? Yes No

Are you legally eligible to work in the U.S.? Yes No

Do you have any relatives employed with us? Yes No

If yes, Name _____ Relation _____ Dept _____

If yes, Name _____ Relation _____ Dept _____

Education

High School				
School Name and Address				Did you graduate?
				<input type="checkbox"/> Yes <input type="checkbox"/> No
If not a high school graduate, do you have a GED?				<input type="checkbox"/> Yes <input type="checkbox"/> No
Technical or Business Schools				
School Name and Address	Number of years attended	Course of study	Did you graduate?	Degree obtained
			<input type="checkbox"/> Yes <input type="checkbox"/> No	
			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Colleges/Universities				
School Name and Address	Number of years attended	Course of study	Did you graduate?	Degree obtained
			<input type="checkbox"/> Yes <input type="checkbox"/> No	
			<input type="checkbox"/> Yes <input type="checkbox"/> No	
			<input type="checkbox"/> Yes <input type="checkbox"/> No	
			<input type="checkbox"/> Yes <input type="checkbox"/> No	

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Augusta is an Equal Opportunity Employer and does not discriminate on the basis of race, religion, color, gender, age, national origin or disability. Applications are kept on file for 90 days.

